

NYC Brownstone

914-564-1325

www.nycbrownstone.net

Schedule@nycbrownstone.net

Home Maintenance Agreement

The ENTER Residence – ADDRESS – DATE

January

- All city inspections and filings including backflow devices, sprinkler system, boiler and backcheck valve
- Clean and seal kitchen countertops
- Clean bathroom fans
- Change water filters
- Check grout in all bathrooms
- Clean dishwasher strainer
- Check under sinks for leaks
- Clean debris off roof
- Exterminate
- Clean gutters and drains
- Check floor protectors on furniture legs
- Lightbulb replacement
- Salting and snow removal/yr

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February

- Clean, regROUT and polish shower stalls
- Clean kitchen hood/exhaust
- Clean dryer vents
- Clean and seal bathroom stone
- Check for rodents digging in front and back
- Remove hair in bathroom sinks, tubs and shower drains
- Basement cleanout and debris removal
- Exterminate
- Clean gutters and drains/check downspout for ice clogs
- Lightbulb replacement
- Salting and snow removal

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March

- Change AC filters, check drainage pan and inspect unit
- Change filters in makeup air vent
- Clean drip pans and drains in inside air handler units
- Vacuum all AC registers and return air grills
- Check for falling ice chunks
- Clean snow off skylights
- Clean dishwasher strainer
- Check under sinks for leaks
- Exterminate
- Lightbulb replacement
- Clean gutters and drains/check downspout for ice clogs
- Salting and snow removal

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April	
<input type="checkbox"/> Clean AC condensers	included
<input type="checkbox"/> Change AC filters, check drainage pan and inspect unit	included
<input type="checkbox"/> Change water filters in refrigerator and icemaker	included
<input type="checkbox"/> Turn off gas fireplace (if applicable)	included
<input type="checkbox"/> Turn on outdoor water lines	included
<input type="checkbox"/> Set up and turn on irrigation	
<input type="checkbox"/> Inspect roof for warping, aging, moss or cracking	included
<input type="checkbox"/> Inspect exterior wood for rotting or decay	included
<input type="checkbox"/> Check for rodents digging in front and back	included
<input type="checkbox"/> Power wash sidewalk, back patio and master bedroom patio	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
<input type="checkbox"/> Clean off roof	included
May	
<input type="checkbox"/> Spring planting	
<input type="checkbox"/> Clean BBQ grill	
<input type="checkbox"/> Check under sinks for leaks	included
<input type="checkbox"/> Clean dishwasher strainer	included
<input type="checkbox"/> Clean all outdoor furniture	included
<input type="checkbox"/> Change AC filters, check drainage pan and inspect unit	included
<input type="checkbox"/> Inspect foundation for water penetration	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
June	
<input type="checkbox"/> Check trim and feed landscaping and deadhead flowers	
<input type="checkbox"/> Clean terraces	
<input type="checkbox"/> Clean patio furniture	
<input type="checkbox"/> Inspect Appliance hoses and ventilation	included
<input type="checkbox"/> Clean garbage area	
<input type="checkbox"/> Check for AC leaks	included
<input type="checkbox"/> Remove hair in bathroom sinks, tubs and shower drains	included
<input type="checkbox"/> Check under sinks for leaks	included
<input type="checkbox"/> Change AC filters, check drainage pan and inspect unit	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included

July	
<input type="checkbox"/> Maintain landscaping, tree wells and deadhead flowers	
<input type="checkbox"/> Wash front entryway and sidewalk	
<input type="checkbox"/> Clean dishwasher strainer	included
<input type="checkbox"/> Change Water Filters	
<input type="checkbox"/> Spot clean carpets and fabric	
<input type="checkbox"/> Check for rodents digging in front and back	included
<input type="checkbox"/> Change AC filters, check drainage pan and inspect unit	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
August	
<input type="checkbox"/> Maintain landscaping, tree wells and deadhead flowers	
<input type="checkbox"/> Clean garbage area	
<input type="checkbox"/> Inspect exposed plumbing areas for dampness	included
<input type="checkbox"/> Check caulking on exterior doors and windows	included
<input type="checkbox"/> Inspect for loose/cracked grout around tiles, sinks, tubs, showers, toilets, counters	included
<input type="checkbox"/> Remove hair in bathroom sinks, tubs and shower drains	included
<input type="checkbox"/> Check under sinks for leaks	included
<input type="checkbox"/> Wash front entryway and sidewalk	
<input type="checkbox"/> Change AC filters, check drainage pan and inspect unit	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
September	
<input type="checkbox"/> Clean/vacuum heating ducts, grills and registers	included
<input type="checkbox"/> Inspect weather stripping around doors and replace as needed	
<input type="checkbox"/> Check perimeter and foundation for any openings	included
<input type="checkbox"/> Replace smoke and carbon monoxide alarm batteries	included
<input type="checkbox"/> Top off oil in all circulator pumps	included
<input type="checkbox"/> Clean dishwasher strainer	included
<input type="checkbox"/> Check for rodents digging in front and back	included
<input type="checkbox"/> Change AC filters, check drainage pan and inspect unit	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
<input type="checkbox"/>	

October	
<input type="checkbox"/> Service furnace or other heating system	included
<input type="checkbox"/> Check traps and vents for all radiators	included
<input type="checkbox"/> Clean kitchen hood/exhaust	included
<input type="checkbox"/> Change water filters in refrigerator and ice maker	
<input type="checkbox"/> Clean garbage area	
<input type="checkbox"/> Seasonal decorating	
<input type="checkbox"/> Remove hair in bathroom sinks, tubs and shower drains	included
<input type="checkbox"/> Check under sinks for leaks	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Turn on gas fireplace (if applicable)	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
November	
<input type="checkbox"/> Inspect chimney	included
<input type="checkbox"/> Winterize plantings	
<input type="checkbox"/> Back yard cleanup/clean leaves off roof	included
<input type="checkbox"/> Clean dishwasher strainer	included
<input type="checkbox"/> Check for rodents digging in front and back	included
<input type="checkbox"/> Water turn off and blow out all outdoor lines	included
<input type="checkbox"/> Turn off irrigation and blow out the lines	
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
December	
<input type="checkbox"/> Vacuum drapes	
<input type="checkbox"/> Clean remaining leaves off roof	included
<input type="checkbox"/> Clean/vacuum refrigerator compressor	included
<input type="checkbox"/> Damp wipe all horizontal surfaces for dust	
<input type="checkbox"/> Check under sinks for leaks	included
<input type="checkbox"/> Drop off ice melt	included
<input type="checkbox"/> Remove hair in bathroom sinks, tubs and shower drains	included
<input type="checkbox"/> Exterminate	included
<input type="checkbox"/> Snow shoveling	included
<input type="checkbox"/> Lightbulb replacement	included
<input type="checkbox"/> Clean gutters and drains	included
Billed at \$1350/Month	\$ 16,200.00



*Whole Home Maintenance Agreements
"Every Home Needs One"*